

Meeting of ReSPA Liaison Officers

16 December 2022, Berlin, Germany

I. Aim and Purpose of the Meeting

The main objective of the regular meeting with ReSPA Liaison Officers (LOs) is to enable a *regional dialogue on the roles and challenges, exchange of good practices among the region, as well as deliberations on the future activities* in the frame of the new Action Grant for the period 2023-2025. In view of the *instrumental role of LO*, particular efforts will be devoted to highlighting the role of Liaison Officers in the implementation of planned activities and how can the *roles and contributions be further strengthened and upgraded*. Specific purpose of this meeting will be in-depth information provided by Liaison Officers on their *experiences with the implementation of the set of ReSPA instruments*: network meetings, seasonal schools, conferences, in-country support mechanisms, mobility schemes, etc. and the lessons generated in that regard. The meeting will provide opportunities for the *exchange of views, proposals and initiatives for the advancement of ReSPA activities* relevant for the work of Liaison Officers. In addition, the meeting will address the issue of *potential improvement of the ToRs for Liaison Officers*.

II. Draft Agenda

14.00	-	14.15	<p>Welcome and introduction to the purpose of the meeting</p> <ul style="list-style-type: none"> Maja Handjiska Trendafilova, <i>ReSPA Director</i>
14:15	-	14:45	<p>Tour de table</p> <p>Challenges faced by Liaison Officers during the performance of their tasks and ideas for upgrading</p> <p>Endri Gjata Liaison Officer from Albania</p> <ul style="list-style-type: none"> Tanja Šutalo, Samra Ljuca, Dalibor Copic, Liaison Officers from Bosnia and Herzegovina Ivan Lazarevic, Liaison Officer from Montenegro Laura Ajdini, Liaison Officer from North Macedonia Dragana Brajović, Liaison Officer from Serbia <p><i>Moderated by Gentian Xhaxhiu, Programme Manager – Coordinator</i></p>
14.45	-	15.45	<p>Discussion and exchange of views on strengthening the role of Liaison Officers:</p> <ul style="list-style-type: none"> Potential novelties in the ToR for Liaison Officers; Identification of inspiring examples from the respective administrations in relation to PAR and Good Governance; Contribution to knowledge management platform and institutional partnerships; Provision of information within the LO report of similar relevant activities and plans of other organisations as ReSPA; Promoting visibility of ReSPA at national level; Issues related to identification of participants to ReSPA activities; Quality of reporting; Upgrading of the In-country support mechanism and mobility scheme and the new instruments within the next Action grant; the role of LOs in the organization of ReSPA Open Days; role of LOs in the annual monitoring exercise and the evaluation of the grant; etc. <p><i>Informal exchange of views among ReSPA Secretariat and Liaison officers</i></p>
15.45	-	16.00	<p>Wrap up</p> <p>Gentian Xhaxhiu, <i>ReSPA Programme Manager, Coordinator</i></p>